



# NW MONTANA FAIR & RODEO

265 North Meridian Road, Kalispell, MT 59901  
Phone: 406-758-5810 Fax: 406-758-2146

## APPLICATION & AGREEMENT FOR COMMERCIAL EXHIBIT SPACE

### AUGUST 12-17, 2025

Organization/Business Name: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Alternative Contact Person: \_\_\_\_\_ Alternative Phone: \_\_\_\_\_

<b>Inside Space</b> (Grandstand Building -pipe and drape provided)	
8' x 8' .....	\$320.00 _____
8' x 10' .....	\$400.00 _____
8' x 12' .....	\$480.00 _____
8' x 14' .....	\$560.00 _____
Other _____	

<b>Outside Space</b> (Various locations)	
10' x 10' .....	\$300.00 _____
10' x 20' .....	\$600.00 _____
10' x 30' .....	\$900.00 _____
10' x 40' .....	\$1200.00 _____
Other _____	

- SPACE PRICE INCLUDES:**
- 12 Day Pass fair gate tickets
  - 2 Season parking passes (or 12 single use parking passes)
  - Electricity (where available)
  - 8' table (inside spaces only by request)

Check if you need: Table \_\_\_\_\_ Electricity \_\_\_\_\_ Check here if requesting same space as last year \_\_\_\_\_

<p align="center"><b>DEADLINES &amp; PAYMENTS</b></p> <p><u>Returning exhibitors:</u> Send app + \$150 deposit by March 31 to hold your space. Balance due by July 1.</p> <p><u>New applicants:</u> Hold payment until approved.</p> <p align="center"><i>No refunds.</i></p>	<p><b>Check one (required):</b></p> <p><input type="checkbox"/> I will provide a General Liability Insurance certificate with a minimum amount of \$1 million with Flathead County named as additional insured.</p> <p><input type="checkbox"/> I will include \$125 to purchase insurance through the Fairgrounds.</p>	<p><b><u>PRE-FAIR SET-UP:</u></b> Sunday, Aug 10 from 10 - 5 Monday, Aug 11 from 8 - 7 Tuesday, Aug 12 from 8 - 3</p> <p><b><u>OPEN TO THE PUBLIC:</u></b> Tues, Aug 13 from 4 - 9 Wed-Sat, Aug 14-17 from 11 - 9 Sunday, Aug 18 from 11 - 7</p>
---	---	--

<b>* OFFICE USE ONLY *</b>			
Date Application Received: _____	Space rent amount: _____	Fair insurance amount: _____	Total due: _____
Payment: _____	Date: _____	Receipt # _____	<input type="checkbox"/> Check # _____ <input type="checkbox"/> Credit Card <input type="checkbox"/> Cash
Payment: _____	Date: _____	Receipt # _____	<input type="checkbox"/> Check # _____ <input type="checkbox"/> Credit Card <input type="checkbox"/> Cash
Application & Products Approved: _____	Space/Area Assigned: _____		
(initials)			

**READ and SIGN back page**

**In consideration of participation in the NW Montana Fair & Rodeo (Fair) as a commercial exhibitor, applicant hereby agrees to the following:**

1. **Previous exhibitors invited to return have first right of refusal by submitting an application AND deposit by March 31<sup>st</sup>.** Available space thereafter will be allotted based on fair needs/ interest to the general public. Fair management reserves the right to limit same or similar items.
2. Exhibitors are to conduct business only within their allotted space. Awnings/trailer tongues, etc. must not protrude beyond allotted space. The fair management retains final determination on what constitutes a designated space. **All items and solicitation must be confined to the area of the space.** Signs must not exceed 10 feet high from floor of booth or ground. Signs in aisles/walkways or posting of any advertisement on the grounds will not be permitted. Please note: **Overnight camping in or near your space is NOT allowed.**
3. Exhibitors **may not** exhibit merchandise or advertising materials for products not listed below. Fair management may remove any objects deemed offensive, hazardous or inappropriate (tobacco, laser lights, weapons, fireworks, etc). No liquor or drug of any kind is allowed in exhibitor spaces.
4. Exhibitors must provide a General Liability Certificate of Insurance (\$1 million minimum) with Flathead County listed as Additional Insured **OR** purchase insurance through the Fairgrounds.
5. Fair in no way warranties or guarantees the safety or security of any applicant's items or equipment. Applicant assumes any and all risk.
6. **Any subletting without written authorization from the fair management is strictly prohibited.**
7. All space contracts, unless otherwise specified, will expire at the close of the Fair. All temporary buildings, frames, booths, etc. must be removed prior to 5 p.m. on the Monday following the Fair. After that time, the Fairgrounds may remove or retain the remaining items.
8. Any specialized electrical hook-ups must be approved by the Fair and paid for by the exhibitor. Extension cords are not provided.
9. Outdoor exhibits must be designed to withstand high winds and any other weather conditions without creating a danger to the public.
10. The exhibitor agrees to purchase additional admission/parking tickets for their staff, as everyone must produce a ticket or payment at the gate.
11. Exhibitors must have their space ready by 3:00 p.m. Tuesday or will forfeit the right to their space with no refund. **Spaces must be staffed by an adult at all times during public hours listed on front page.**
12. **Vehicle drop off of products, etc. may occur from 8 – 8:45 a.m. each day. All vehicles must be outside the gates before 9:00 a.m. Items must be hand-carried or brought in with a handcart after that time.**
13. **Commercial exhibitors may begin dismantling after 6:30 p.m. on SUNDAY. and items may be removed ONLY BY HAND/CARTS beginning at 7:00 p.m. However, NO VEHICLES will be allowed on the grounds prior to 10PM on Sunday evening. Exhibitors who have not already vacated on Sunday evening will have until 5 p.m. Monday to remove everything from their booth spaces.**
14. Violating any of the above will result in the loss of booth privileges for the following year.
15. Applicant will defend, indemnify, and hold the Fair and its affiliates and their respective directors, officers, employees, successors and assigns harmless from and against any actual or potential claims, proceedings, lawsuits, liabilities, damages, losses, fines, penalties, judgments, awards, costs, and expenses, including but not limited to attorneys' fees and costs which arise out of or relate to either party's performance of this document. Applicant also agrees if litigation arises out of the performance of any duty under this document, proper venue for the litigation shall be Flathead County, MT and the substantially prevailing party shall be entitled to reasonable attorney's fees and costs.

**PLEASE LIST ALL ITEMS** you wish to be considered for display or sale:

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Printed name: \_\_\_\_\_